



A. Funding for Professional Development for Members

Details:

- The purpose of this fund is to supplement a MELIT member's costs in attending conferences and workshops not organized by MELIT that supports research based early literacy intervention.
- Up to **\$5000.00** will be allocated to this fund each year to a **maximum of \$2500.00/person**, depending on available funds.
- Some or all of the associated conference costs may be funded depending on accessible funds.

Criteria:

- Applicant must be a MELIT member for minimum of two (2) years.
- Applicant must apply at least 1 month prior to the conference/seminar.
- The conference /professional event must be relevant to early literacy intervention and must be research-based.
- Funds may not be used to purchase materials (books, software, teaching manipulatives)
- Applicant may receive this funding once per school year but consideration will be given to those who have not yet previously applied for funds.

Process:

- Last submissions date for "Application for Funding" is April 30th of the current school year.
- Applicants will be reimbursed funds upon receipt of ...
- An article written for the MELIT website that summarizes the conference/workshop making note of any particular strategies/techniques that other teachers would be interested in hearing about or agreement to present at an upcoming SAGE Conference or MELIT after-school session.
- Original receipts for conference expenses.

B. Funding for Executive Members

Details:

- The purpose of this fund is to further the professional growth of MELIT Executive members through assisting with associated costs in attending conferences or other professional sessions (which are not organized by MELIT) that support research based early literacy intervention.
- Up to **\$5000.00** will be allocated to this fund each year to a **maximum of \$2500.00/person** depending on available funds.
- Some or all of the associated conference costs may be funded depending on accessible funds.

Criteria:

- Applicant must be a MELIT Executive member for a minimum of two (2) years.
- The professional growth opportunity must be relevant to early literacy intervention. Costs related to the purchase of books, software, or other materials will not be eligible.
- Applicant may receive this funding once per school year but consideration will be given to those who have not yet previously applied for funds.

Process:

- Last submission date for "Application for Funding" is April 30th of the current school year.
- Applicants will be reimbursed funds upon completion of PD activity once original receipts are submitted.
- Applicants will be asked to submit an article for the MELIT website that summarizes the activity.
- Funding will be granted based on criteria and/or on a first-come/first-served basis.

C. Special Projects Grant

Details:

- The purpose of this fund is to encourage professional collaboration among Early Literacy Intervention teachers.
- **\$1000.00** will be allocated to this fund each year depending on available funds. This whole amount may be used to fund only one project/application form, which involves two or more teachers.

Criteria:

- Applicants must be MELIT members of and/or Executive members for a minimum of two (2) years.
- This collaborative project must be relevant to Early Literacy Intervention lessons and application must clearly state project outcomes and application to work with students involved in Early Literacy Intervention.

Process:

- Last submission date "Application for Funding" is April 30th of the current school year.
- Applicants will be asked to submit an article written for the MELIT website that summarizes the project.
- Applicants will be reimbursed funds upon completion of project once original receipts have been submitted for reimbursement.

MEMBERS AND EXECUTIVE MEMBERS GRANT APPLICATION

Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Email: _____ Home phone #: _____ Work phone #: _____

School: _____ School Division: _____

Current Teaching Assignment: _____

Are you a current member of MELIT? ☐ Yes ☐ No

How long have you been a MELIT member? ☐ New ☐ 2-3 years ☐ 4+ years

Are you currently on the MELIT Executive committee? ☐ Yes ☐ No

From which fund are you applying: ☐ Funding for PD for Members

☐ Funding for Executive Members

☐ Funding for a Special Project (Please complete 2nd page of this application form)

Conference Information:

Title of Conference: _____

Sponsoring Body: _____ Location: _____

Date: _____

How does this session relate to early literacy intervention? _____

Amount requested: _____ Registration: _____ Accommodation: _____ Transportation _____

Are you applying to receive funds from any other organization? If so, from whom and how much?

Applicant's Name Printed

Applicant's signature

Date

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SPECIAL PROJECT GRANT APPLICATION

Project Title: _____

Project Participants:

Name

School

Teaching Assignment

Are all participants MELIT members? ☐ Yes ☐ No If no, how many are MELIT members? _____

Describe Project – Include outcomes, how this project relates to Early Literacy Intervention, and how you plan to incorporate collaboration among teachers: (Use back side if more space is required).

Amount of Funds Requested: _____

Please outline how these funds will be used:
